



## Donation Request Form

### GENERAL INFORMATION

Strong Arm Baking specifically focuses charitable efforts on programs supporting children, education, and human services in Oxford and the surrounding communities. We are especially interested in donating to organizations that support the *entire* community, as opposed to specific small groups. Throughout the year, we receive many requests from organizations striving to make a positive impact, and we are thankful to be able to provide support to a variety of causes. While we would like to respond favorably to all requests, understandably we cannot accommodate them all.

This form should be printed, filled out, and then scanned and emailed to [Eat@strongarmbaking.com](mailto:Eat@strongarmbaking.com). Or you can bring it to Strong Arm Baking at 117 Main Street, Oxford. This form cannot be submitted online. Requests should be submitted at least 2-3 weeks in advance of an event to allow time for review. Due to the large number of requests, Strong Arm Baking is unable to guarantee a response to all donation requests.

Today's Date: \_\_\_\_\_

### ORGANIZATION INFORMATION

Organization: \_\_\_\_\_ Website: \_\_\_\_\_

EIN/Tax ID#: \_\_\_\_\_ 501(c)(3) Status (since): \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_

Name of Contact / Title: \_\_\_\_\_ Phone: \_\_\_\_\_

Has the organization received support from Strong Arm Baking in the past? \_\_\_\_\_

When? \_\_\_\_\_ Amount of gift card or Item(s): \_\_\_\_\_

### PROGRAM INFORMATION

What is your donation request? Be specific. \_\_\_\_\_

Program or Event Name: \_\_\_\_\_ Purpose of Donation: \_\_\_\_\_

How does your program serve the *entire community*? \_\_\_\_\_

Estimated #of people served: \_\_\_\_\_ Date of program/event: \_\_\_\_\_

If you are approved for donation/gift, you must send a confirmation of receipt, on your organization's letterhead.

Include the following information: amount of donation, date, tax ID#.

Please mail or bring the letter of receipt to Strong Arm Baking / 117 Main Street / Oxford, NC 27565.

Signature of Applicant: \_\_\_\_\_